

Volunteer Succession Path

Position	General Responsibilities	Committee Involvement	Works Closely With	Minimum Term	Maximum Term	Recommended By	Recommended To
GENERAL							
Volunteers	Involved occasionally with tournaments, special events, rules, player development, and/or committee work	Varies	Varies	None	None	Self or any association member	Board of Directors/Executive Committee
Coaches	Responsible for coaching duties of his/her team, provide quality instruction to players, attend clinics as required	Disciplinary, Opening & Closing Day	1 st Vice President & Convenors	One Year	None	Self or any association member	Board of Directors/Executive Committee
Committee Chairs	Defined role leading an Association Committee, responsible for overseeing the work of their Committee	Varies	Varies	One Year	None	Self or any committee member or any association member	Board of Directors/Executive Committee
Directors/Board Members	Serve on the Board of Directors, fiduciary responsibility, strategic direction, policy governance	Varies	Varies	One Year	None	Self or any committee member or any association member	Association Membership at AGM
CURRENT GABA BOARD							
Registrar & Privacy Officer	Keeps a master register of all members, players and leagues in the association & also responsible for the Privacy Policy & safeguarding member privacy	Registration Chair, Privacy Officer	Convenors, Volunteer Co-ordinator	One Year	2 Years, may submit nomination to run again	Self or any committee member or any association member	Association Membership at AGM
Secretary	Keeps accurate records of Association & Executive meetings & distributes minutes	Resource for all Committees	President	One Year	2 Years, may submit nomination to run again	Self or any committee member or any association member	Association Membership at AGM
Treasurer	Keeps financial records of money received & disbursed, prepares financial statements including budgets to actual, pays bills, makes deposits, assist in budget development, recommend annual fee or sponsorship amounts	Resource for all Committees	President	One Year	2 Years, may submit nomination to run again	Self or any committee member or any association member	Association Membership at AGM
Umpire-in-Chief	Umpires, umpiring training	Rules Chair, provides guidance & training opportunities for umpires and arranges for Umpire of the Year selection	Schedule Co-ordinator	One Year	2 Years, may submit nomination to run again	Self or any committee member or any association member	Association Membership at AGM
Schedule Co-ordinator	Schedules umpires, diamonds (games & practices)	Resource for all Committees	Umpire-in-Chief & Convenors, Coaches	One Year	2 Years, may submit	Self or any committee	Association Membership at

					nomination to run again	member or any association member	AGM
Convenor	Assist in arranging teams, uniform & equipment distribution to coaches, assists in setting league wide & division specific rules, assist in opening day & Closing day, 1 st point of contact for coaches & parents, keeps track of scores & standings, reports scores & standings to webmaster, makes call on inclement weather, attends disciplinary hearings	Opening Day, Closing Day, Rules, Coaches Meeting, Team Selection Chair for his/her Division & member for other divisions, Disciplinary	Schedule Co-ordinator, Coaches, Parents	One Year	2 Years, may submit nomination to run again	Self or any committee member or any association member	Association Membership at AGM
2 nd Vice-President	In the absence/unavailability of the 1 st Vice President at Executive meetings acts as chair in his/her place and overseeing the operations of all Divisions in the Association (i.e. Convenors) & ensuring equipment & security of equipment maintained adequately	Equipment & Uniform Chair, Convenor Chair and any or all Committees requiring strategic direction from Senior Board	All Executive	One Year	2 Years, may submit nomination to run again	Self or any committee member or any association member	Association Membership at AGM
1 st Vice-President	In the absence/unavailability of the President at Executive meetings acts as chair in his/her place & ensuring Coaches receive development & training opportunities, materials or guidance, Chairs Disciplinary Committee as required & provides Long Term Player Development opportunities	Coach Development, Facilities & Diamonds, Disciplinary Chair & Long Term Player Development and any or all Committees requiring strategic direction from Senior Board	All Executive	One Year	2 Years, may submit nomination to run again	Self or any committee member or any association member	Association Membership at AGM
Immediate Past President	Provides advice, insight & historical information as required	Resource for all Committees	All Executive	One Year	n/a	n/a	n/a
President	Presides all meetings of the Association & Executive Meetings & is the Community Representative & ensures facilities and diamonds are maintained adequately, provides strategic leadership & works to develop Junior Board Members	Constitution & By-Law Chair, Facilities & Diamond Chair and any or all Committees requiring strategic direction from Senior Board	All Executive	One Year	2 Years, may submit nomination to run again	Self or any committee member or any association member	Association Membership at AGM